

CONTRACT POSITION AVAILABLE

Community Building & Engagement Leader

- 6 Month Contract beginning in or around mid-March 2020. Additional contract extensions possible.
- Some evening/weekend hours required.
- Reliable transportation required. Mileage, parking and/or public transportation costs reimbursed.
- Meal per diem provided.

The *Neighbors Designing Justice* Project is being funded by the DC Bar Foundation to bring community members and providers together as partners with legal aid and other law-related nonprofit and stakeholders to explore how legal information and assistance could be delivered to a community with low incomes in the most easily accessible and usable ways.

The Community Building Leader will serve as a member of the *Neighbors Designing Justice: Anacostia* project team, along with the Community Lawyering Leader, Community Logistics & Volunteer Coordinator and the Project Leader. General supervision will be provided to team members by the Project Leader.

The position is responsible for managing and implementing strategies that mobilize people, groups and organizations to engage, advocate and volunteer. This position will lead the project team's efforts to build community trust and relationships, ensure active engagement of community members and providers throughout the project, coach team members and other key stakeholders on community culture and communications, and identify, develop, and share community stories around the process. The Community Building & Engagement Leader may also conduct research and supervise student/volunteer activity.

Skills, Abilities & Qualifications:

- 2 years previous experience working with people with low incomes as a community organizer or educator.
- Social work background and/or prior experience working with people with mental illness, substance abuse, homelessness, history of incarceration and/or the elderly.
- Outgoing personality and ability to work with people from a variety of backgrounds.
- Excellent organizational skills with ability to manage diverse projects simultaneously.
- Excellent oral and written communication skills.
- Ability to work independently and as part of a collaborative team.
- Technology skills including expertise with Microsoft Word, PowerPoint and Excel (or database/CRM management) or similar Google tools; willingness to learn new applications and identify innovative ways to use technology to support organizational objectives.
- Comfort with social media and digital communication preferred.
- Understands the roles and contributions of all sectors of the community and can mobilize resources (financial and human) through meaningful engagement.
- Dedicated to shared and measurable goals for the common good; creating, resourcing, scaling, and leveraging strategies and innovations for broad investment and impact.
- Special interest in building power among people of color with low incomes to fight for social, economic and racial justice.

Special consideration will be given to candidates who live, or have lived, in or near the Anacostia area, Southeast DC and/or areas where displacement of people of color with low incomes is occurring due to gentrification. To apply, please mail your email your resume and cover letter to: melissa@catalystzone.com by **Friday, March 6, 2020**. In your cover letter please describe your experience working as a community organizer or educator, what you learned from that experience, and your philosophy of community organizing among people with low incomes. Cover letters that do not specifically address these three points will not be considered.