

CONTRACT POSITION AVAILABLE**Community Lawyering Leader (Trainer/Coach)**

- 6 Month Contract beginning in or around mid-March 2020. Additional contract extensions possible.
- Some evening/weekend hours required.
- Reliable transportation required. Mileage, parking and/or public transportation costs reimbursed.
- Meal per diem provided.

The *Neighbors Designing Justice* Project is being funded by the DC Bar Foundation (DCBF) to bring community members and providers together as partners with legal aid and other law-related nonprofit and stakeholders to explore how legal information and assistance could be delivered to a community with low incomes in the most easily accessible and usable ways.

The Community Lawyering Leader will serve as a member of the *Neighbors Designing Justice: Anacostia* project team, along with the Community Building & Engagement Leader, the Community Logistics & Volunteer Coordinator and the Project Leader. General supervision will be provided to team members by the Project Leader.

The Community Lawyering leader will serve as the project liaison, relationship builder and community lawyering trainer/coach to Anacostia area nonprofits (including DCBF grantees) and entities providing free- or low-cost legal information and assistance, create and strengthen awareness of community lawyering principles and activities, and develop and deliver community lawyering training or learning opportunities. The Community Lawyer Leader may also conduct research and supervise student/volunteer activity.

Skills, Abilities & Qualifications:

- JD required.
- Previous experience working or volunteering as a community lawyer, educator or trainer.
- Previous experience developing, delivering and/or facilitating training or learning activities.
- Working knowledge of, or experience with, the provision of civil legal aid in communities with low incomes.
- Outgoing personality and ability to work with people from a variety of backgrounds.
- Excellent organizational skills with ability to manage diverse projects simultaneously.
- Excellent oral and written communication skills.
- Ability to work independently and as part of a collaborative team.
- Technology skills including expertise with Microsoft Word, PowerPoint and Excel (or database/CRM management) or similar Google tools; willingness to learn new applications and identify innovative ways to use technology to support organizational objectives.
- Comfort with social media and digital communication preferred.
- Understands the roles and contributions of all sectors of the community.
- Dedicated to shared and measurable goals for the common good; creating, resourcing, scaling, and leveraging strategies and innovations for broad investment and impact.
- Special interest in building power among people of color with low incomes to fight for social, economic and racial justice

Special consideration will be given to candidates who live, or have lived, in or near the Anacostia area, Southeast DC and/or areas where displacement of people of color with low incomes is occurring due to gentrification. To apply, please mail your email your resume and cover letter to: melissa@catalystzone.com by **Friday March 6, 2020**. In your cover letter please describe your experience working as a community lawyer and/or as community lawyering educator/trainer, what you learned from that experience, and your philosophy of community lawyering in communities with low incomes. Cover letters that do not specifically address these three points will not be considered.